



**Ghani Khan Choudhury Institute of Engineering & Technology**  
(Centrally Funded Institute and Established by Ministry of H.R.D., Govt. of India.)  
Narayanpur, Dist: Malda, Pin- 732141, West Bengal

Memo No: GKCIET/ 1778

Date: 11.01.2019

**CIRCULAR**

**Sub: Submission of Immovable Property Return (IPR) for the year 2018 (as on 31.12.2018) by the GKCIET employees-reg.**

All 'A' & 'B' group employees of this Institute are requested to submit their Annual Immovable Property Returns (IPR) for the year 2018 (as on 31.12.2018) in the prescribed proforma (enclosed) latest by 31<sup>st</sup> January, 2019.

Concerned employees are also requested to submit full particulars of the Immovable property inherited/owned/acquired, held by them as on 31.12.2018 or on lease or mortgage either in their own name or in the name of any members of their family.

Phrases like "same as previous year", "no addition", "no change" should not be used.

If any official(s) fails to submit their Annual Immovable Property Returns for the year 2018 on due date the Vigilance Clearance shall be denied for empanelment of senior level post.

This issues with the approval of the competent authority.

**(Md. Abdur Rajjaque)**  
**Assistant Registrar (A&E)**

**Copy to:**

1. Concerned employees ('A' & 'B' group) through official e-mail.
2. System Manager – with a request to upload the circular on Institute Website.
3. Director
4. File Copy

